



*Alliance BizSmart Statutory
Payment Registration User
Guide V1.0*

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1 Introduction

The EPF/SOCSO registration validation process will take approximately 7 working days. The validation results will be relayed to you via a notice sent by EPF/ SOCSO and a message sent via BizSmart.

Customer may choose either to upload a specified file format in Microsoft Excel or text format.

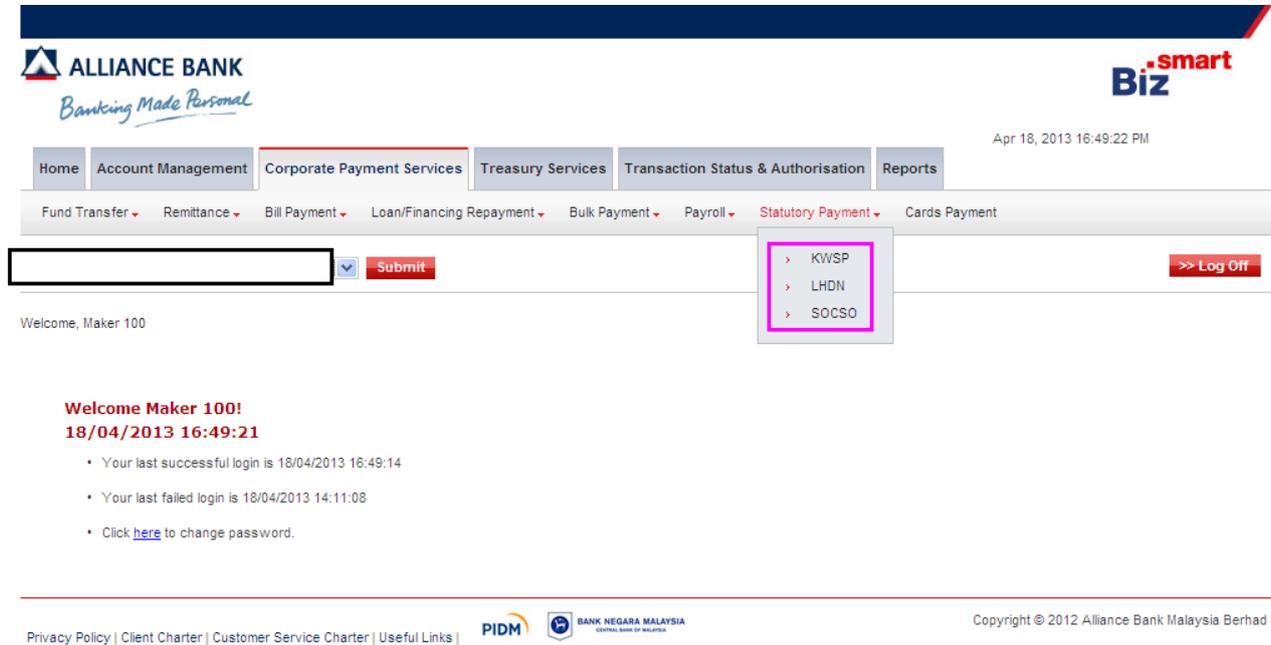
For LHDN registration, no need to do any file submission, just enter the company income tax no to register.

**** (Authorizer's approval is not required for Statutory Payment Registration) ****

1.0 Statutory Payment Registration – KWSP & SOCSO

1.1 Login as Maker role,

Corporate Payment Services → Statutory Payment → select KWSP/SOCSO

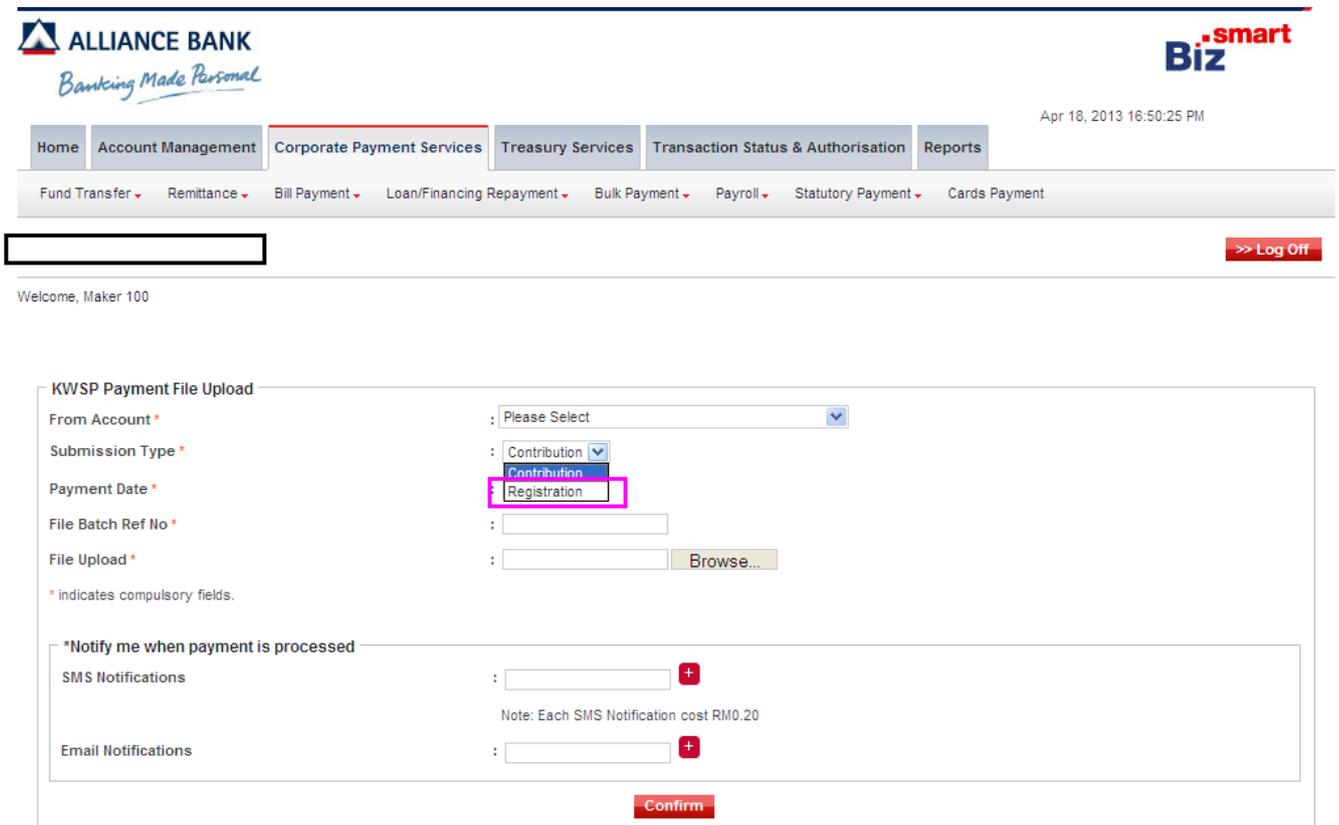


The screenshot shows the Alliance Bank BizSmart web interface. At the top left is the Alliance Bank logo with the tagline "Banking Made Personal". At the top right is the ".smart Biz" logo and the date/time "Apr 18, 2013 16:49:22 PM". Below the logo is a navigation menu with tabs: Home, Account Management, Corporate Payment Services (selected), Treasury Services, Transaction Status & Authorisation, and Reports. Underneath is a secondary menu with options: Fund Transfer, Remittance, Bill Payment, Loan/Financing Repayment, Bulk Payment, Payroll, Statutory Payment (selected), and Cards Payment. A search bar is present with a "Submit" button. A dropdown menu for "Statutory Payment" is open, showing three options: KWSP, LHDN, and SOCSO, with the first two highlighted in pink. A "Log Off" button is visible on the right. Below the navigation is a "Welcome, Maker 100" message. A "Welcome Maker 100!" section follows, dated "18/04/2013 16:49:21", with a list of login history and a link to change password. At the bottom, there are logos for PDM and Bank Negara Malaysia, and a copyright notice for Alliance Bank Malaysia Berhad.

2.2 Key in details for all the compulsory fields.

1. From Account (just for reference to EPF)
2. Submission Type - **Registration**
3. Payment Date – today, so that the registration will be sending to EPF by the same day
4. File Batch Ref No
5. File Upload – Browse the Excel File/Text File

2.3 Click **confirm** button



ALLIANCE BANK
Banking Made Personal

Biz^{smart}

Apr 18, 2013 16:50:25 PM

Home Account Management **Corporate Payment Services** Treasury Services Transaction Status & Authorisation Reports

Fund Transfer Remittance Bill Payment Loan/Financing Repayment Bulk Payment Payroll Statutory Payment Cards Payment

[Log Off](#)

Welcome, Maker 100

KWSP Payment File Upload

From Account * : Please Select

Submission Type * : Contribution
Registration

Payment Date * :

File Batch Ref No * :

File Upload * : Browse...

* indicates compulsory fields.

*Notify me when payment is processed

SMS Notifications : +
 Note: Each SMS Notification cost RM0.20

Email Notifications : +

Confirm

2.4 Preview Page

Click the [File Batch Ref No](#) for details

Confirm the details then click [Submit](#)



ALLIANCE BANK
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Apr 18, 2013 16:54:11 PM

Home

Account Management

Corporate Payment Services

Treasury Services

Transaction Status & Authorisation

Reports

Consolidated Account Inquiry
Transaction History
Online eStatement
Cheque Management ▾

>> Log Off

Welcome, Maker 100

KWSP Registration - Preview Page

From Account :

Submission Type : Registration

Payment Date : 18/04/2013

File Batch Ref No : [New](#)

File Upload : EPF_20130418.txt

Payment Summary

KWSP Employer No (No Rujukan Majikan)	0000000000
Total No of Records	3
Contribution Month (Bulan Caruman)	0113
Contribution Amount (MYR)(Jumlah Caruman)	665.00
Service Charges (MYR) - SMS	0.00
Total Amount (MYR)	665.00

Back

Submit

2.5 Acknowledgement - Registration

To get the receipt – click the [Download PDF](#)





Apr 18, 2013 16:55:03 PM

Home
Account Management
Corporate Payment Services
Treasury Services
Transaction Status & Authorisation
Reports

AOB CBO - User Access Management Audit Log
AOB CFO - Corporate Audit Log
Bill Payment Merchant Collection Report

->> Log Off

Welcome, Maker 100

KWSP Registration - Acknowledgement

Your Registration has been successfully submitted for processing.

From Account	: 	
Submission Type	: Registration	
File Upload	: EPF_20130418.txt	
Payment Date	: 18/04/2013	
File Batch Ref No	: New	

Payment Summary

KWSP Employer No (No Rujukan Majikan)		0000000000
Total No of Records		3
Contribution Month (Bulan Caruman)		0113
Contribution Amount (MYR)(Jumlah Caruman)		665.00
Service Charges (MYR) - SMS		0.00
Total Amount (MYR)		665.00

Note: This is only registration acknowledgment at Bank end. KWSP will inform you on the registration status to the KWSP server.

Download PDF
Print
OK

3 LHDN Registration

Enter Employer Income Tax No and **confirm** to register

LHDN Payment File Upload

From Account * : 140820010070185 - YOUR COMPANY (MYR) ▼

Submission Type * : Registration ▼

Employer Income Tax No * :

* indicates compulsory fields.

Confirm