



## First Time Login for System Authoriser







As a **System Authoriser**, you can Approve or Reject the following:

- User Group Maintenance
- User Profile Maintenance
- Pre-Account Registration
- User Password Reset
- Workflow Setup





# 



















- You can see your name and the User Role at the top right corner
- Follow our guided instructions to approve the Payment Maker and Payment Authoriser created by System Administrator
- Click NEXT and START to proceed







#### **View Transaction Pending Authorisation**

- Select Approve User/Account Setting on homepage
- Select User Access Management tab to view the list of transactions pending for System Authoriser approval
- Click on the transaction hyperlink to view more details and proceed for approval. You may tick the checkbox to approve multiple transactions together
- You may search a specific transaction by function, action, or transaction date

| Home                                   | User Access Management     | Reports File Convert | er  |                             |  |  |  |  |
|--|----------------------------|----------------------|---|-----------------------------|--|--|--|--|
| User Management - Transaction Status - |                            |                      |   |                             |  |  |  |  |
| ompany Bizsmart Classroom Training     |                            |                      |   |                             |  |  |  |  |
| elcome,                                | SYSTEMAUTHORIZER           |                      |   |                             |  |  |  |  |
| Tran                                   | saction Pending Authorisat | tion Listing         |   |                             |  |  |  |  |
| Sea                                    | arch By                    |                      |   |                             |  |  |  |  |
| Fun                                    | Function                   |                      | : (All 💙  |                             |  |  |  |  |
| Act                                    | ion                        |                      | : All 🗸   |                             |  |  |  |  |
| Trai                                   | isaction Date              |                      | : From To   | : From To                   |  |  |  |  |
|  | Search                     |                      |   |                             |  |  |  |  |
| - Su                                   | mmary                      |                      |   |                             |  |  |  |  |
|  | ,                          |                      |   |                             |  |  |  |  |
| Function                               |                            |                      | Total Pending Authorisa                                     | Total Pending Authorisation |  |  |  |  |
| Co                                     | rporateUser                |                      | 8   | 8                           |  |  |  |  |
| Fa                                     | vouriteAccount             |                      | 4   | 4                           |  |  |  |  |
| We                                     | orkflowSetup               |                      | 1   | 1                           |  |  |  |  |
| To                                     | erdroup<br>tal             |                      | °   | 8                           |  |  |  |  |
|  | ldi                        |                      | 21  |                             |  |  |  |  |
|  | and Decode                 |                      |   |                             |  |  |  |  |
| - Sea                                  | arch Result                |                      |   |                             |  |  |  |  |
| Date                                   | e: 17/01/2022 09:29:01     |                      |   |                             |  |  |  |  |
|  |                            |                      |   |                             |  |  |  |  |
|  | Results 1 - 20 of 21       |                      |   |                             |  |  |  |  |
|  | 1 2 Next   Last            |                      |   |                             |  |  |  |  |
|  | Transaction Date Time      | Function             | Short Description   | Action                      |  |  |  |  |
|  | ) 09/08/2021 17:32:13      | User Profile         | 1000852 - Alliance@Work Classroom training -<br>uygyugklmlm | New                         |  |  |  |  |
|  | 09/08/2021 18:12:04        | User Profile         | 1000852 - Alliance@Work Classroom training -<br>iojuiohij   | New                         |  |  |  |  |
|  | 12/08/2021 14:52:02        | User Profile         | 1000852 - Alliance@Work Classroom training -<br>tywurururu  | New                         |  |  |  |  |
|  |                            |                      |   |                             |  |  |  |  |





|   | Transaction Pending Authorisation Listing  |  |
|---|--|--|
|   | Search By  |  |
|   | Function : All   |  |
|   | Action : All 🗸   |  |
|   | Transaction Date : From To   |  |
|   | Search   |  |
|   | Summary  |  |
|   | Function Total Pending Authorisation   |  |
|   | CorporateUser 2  |  |
|   | Total 2  |  |
|   | Search Result  |  |
|   | Date: 19/01/2022 17:39:43  |  |
| View Transaction Pending Authorisation                              |  |  |
| View Iransaction renaing Authonsation                               | Results 1 - 2 of 2   |  |
|   | Transaction Date Time     Function     Short Description     Action     1000852 - Alliance@Work Classroom training - |  |
| <ul> <li>Tick the item(s) that you would like to approve</li> </ul> | 12/08/2021 14:52:02 User Profile tywurururu New  |  |
|   | ✓ 19/01/2022 16:52:05 User Profile 1000852 - Bizsmart Classroom Training - testing1 New                              |  |
|   | Results 1 - 2 of 2   |  |
| Click APPROVE to proceed  | Comments :   |  |
|   |  |  |
|   |  |  |
|   | Арргоче кејест   |  |
|   | Print  |  |
|   |  |  |





#### **View Transaction Details**

 Verify the user details and user access prior to approval/rejection

#### **Approve/Reject User Maintenance**

- You will need your activated BizSmart<sup>®</sup> Mobile or hardware security token to generate Checksum Sign to perform transaction approval/rejection
- Once approved, Payment Maker and Payment Authoriser will receive their respective ePIN for login. They can then submit and approve transaction upon successful activation

| Transaction Pending Authorisation Details |                          |  |  |  |
|---|--------------------------|--|--|--|
| User ID                                   | : uygyugkimim            |  |  |  |
| User Name                                 |                          |  |  |  |
| User Group Name                           | : Maker - Maker          |  |  |  |
|   | View Accessible Services |  |  |  |
| Role                                      | : Maker                  |  |  |  |
| User Status                               | : Active                 |  |  |  |
| Mobile No                                 |                          |  |  |  |
| Email Address                             | mag                      |  |  |  |
| IC No. / Passport No.                     | : 800909900099           |  |  |  |
| Login Status                              | : No                     |  |  |  |

| - Transaction Signing  |            |  |  |  |  |
|--|------------|--|--|--|--|
| Checksum<br>(Select SIGN option on token, When prompted INPUT Checksum, enter<br>this number on the token)<br>Checksum Sign<br>(Enter number you see on the token in this box) | : 21796660 |  |  |  |  |





#### **APPROVE WITH MOBILE TOKEN**

Step 1. Launch mobile apps and click on 'Mobile token'



Step 2. Dark mode token will be display and enter 8 digit checksum and click 'OK'

12:50

Messages

=\_

Menu

7

С

÷

Login



Step 3. A Checksum digit will be display

and enter it into web in the checksum

column on the approval page.



### ALLIANCE BANK ALLIANCE ISLAMIC BANK