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First Time Login

for

System Administrator

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As a **System Administrator**, you can

- Add, edit and delete the following:
  - User Group
  - User Profile
  - Workflow Setup
- Reset User Password
- Pre-Account Registration

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Let’s get started!

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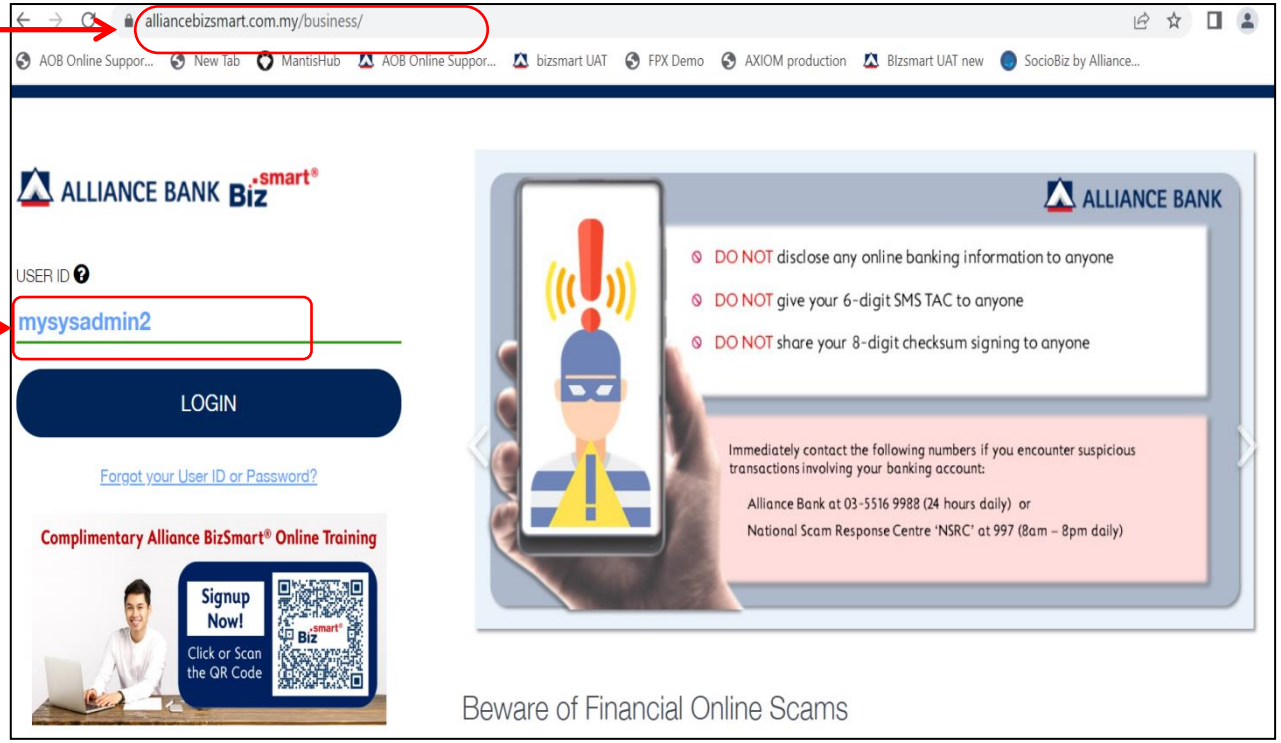
1 **Log on to www.alliancebizsmart.com.my/business/**

- Do not access through any suspicious email or unauthorised link to safeguard your online access

2 **Input User ID**

- Click **LOGIN** to proceed



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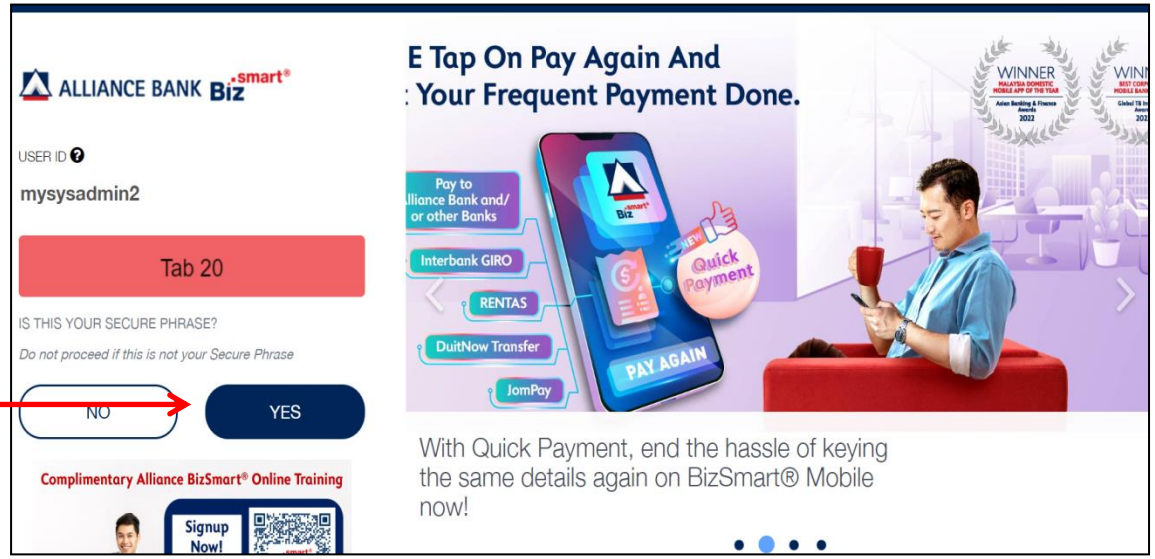
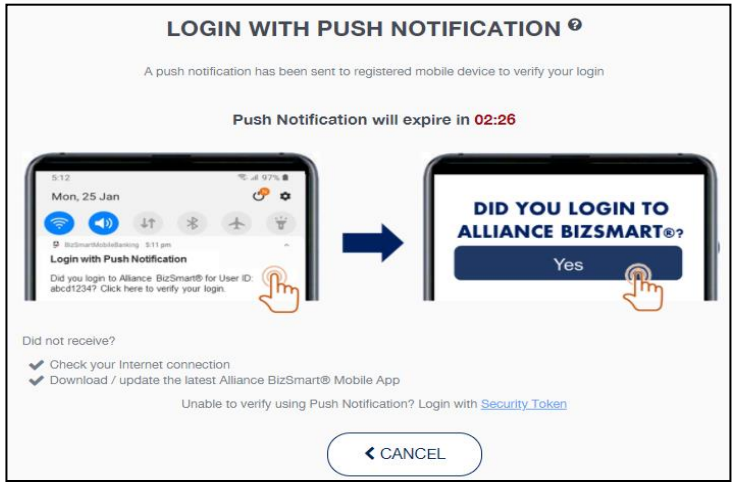
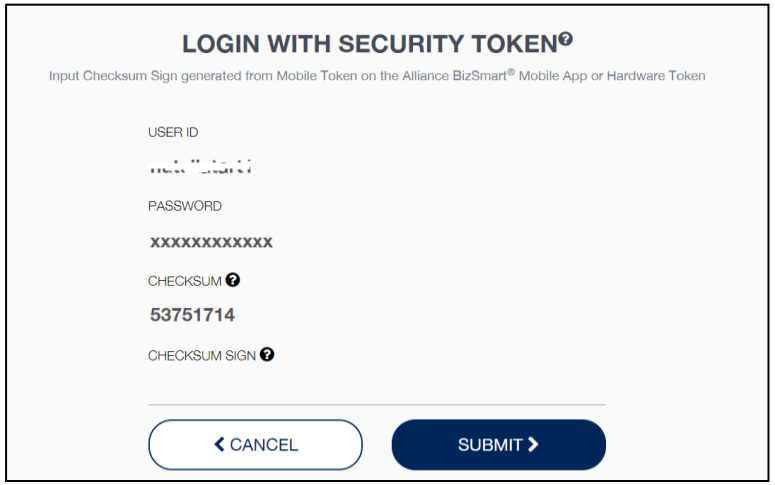
3 Confirm Secure Phrase By Clicking Yes and Key in Password



3a Login with Push Notification via Mobile Application



3b Login with Security Token (applicable for token user only)



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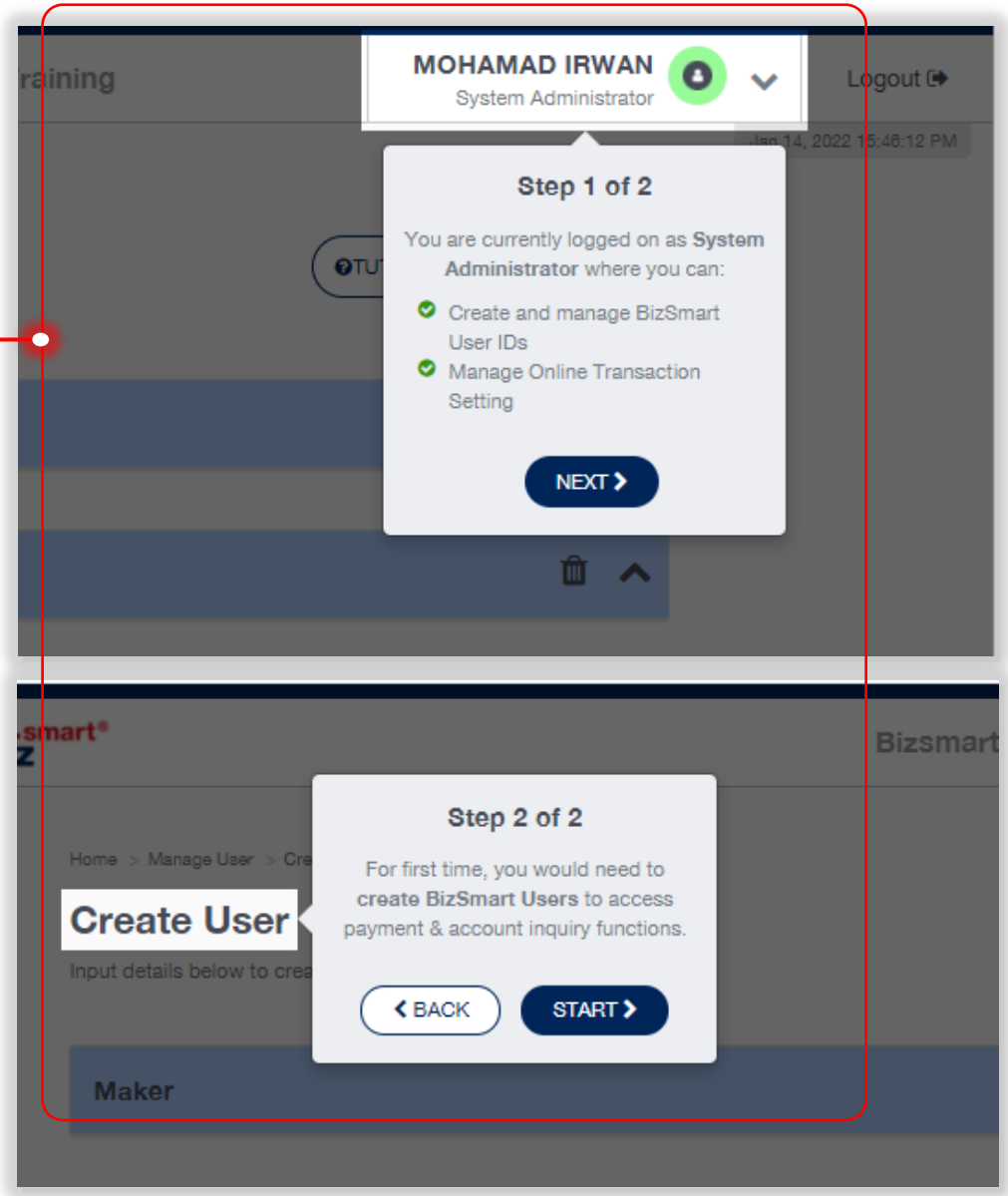
Navigate BizSmart® Homepage

- You can see your name and the User Role at the top right corner
- Follow our guided instructions to create Payment Maker and Payment Authoriser
- Click **NEXT** and **START** to proceed



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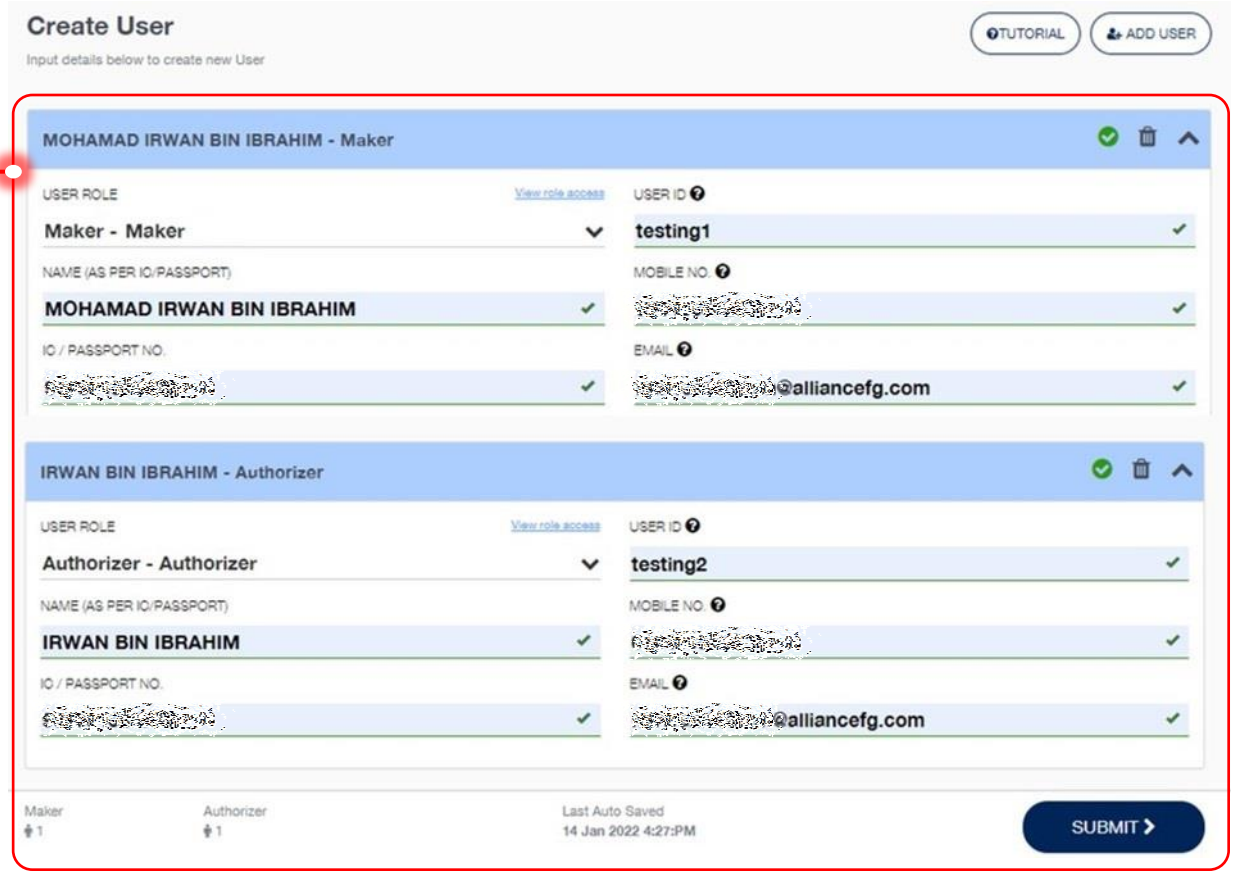
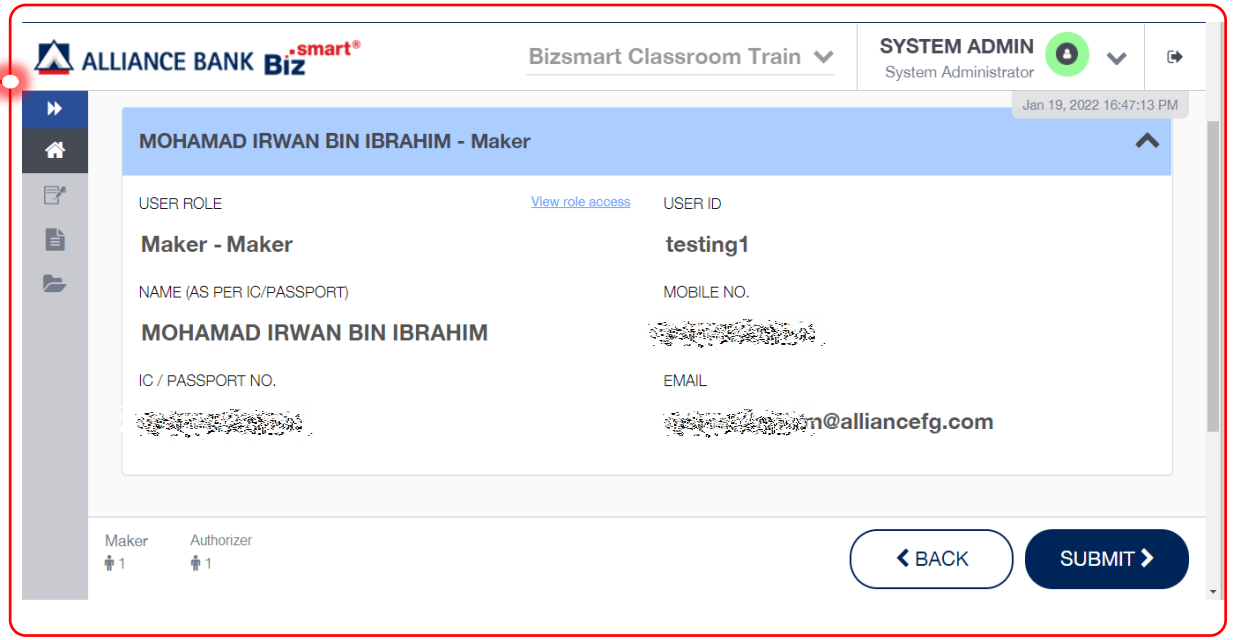
Create Payment Maker and Payment Authoriser

- Key in the user details
- You may add more users, if required
- Click **SUBMIT** to proceed for System Authoriser's approval



Verify User Details

- Verify the information inputted
- Click **SUBMIT** again to send for System Authoriser's approval
- Once approved, Payment Maker and Payment Authoriser will receive their respective ePIN for login. They can then submit and approve transaction upon successful activation



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