

# User Guide for **LHDN Contribution**



## How to submit LHDN contribution?

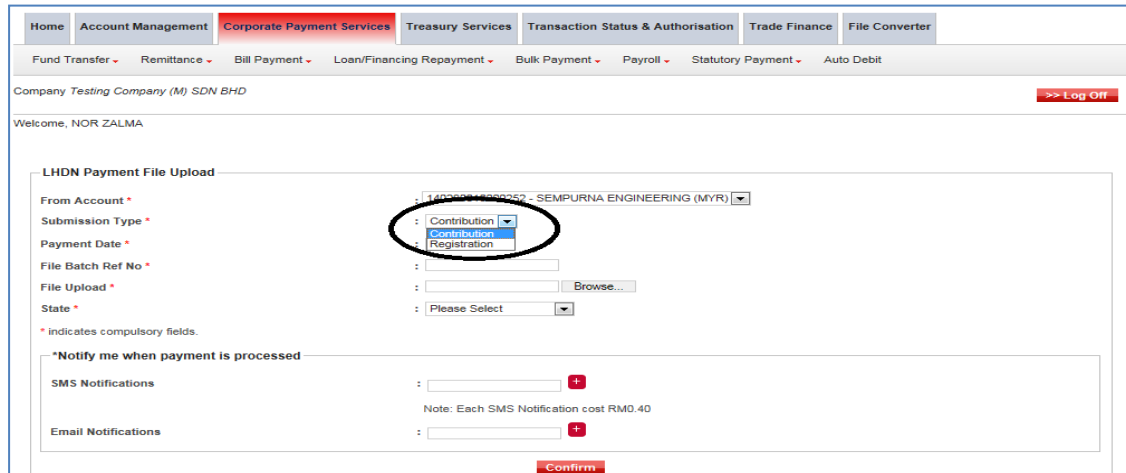
1

Login as Payment Maker > click on **Corporate Payment Services**  
>> Scroll to **Statutory Payment** > Click on **LHDN**



2

Key in payment details > For **Submission Type** select **Contribution** or **Registration** (for first time registration to send payment file via Alliance BizSmart®)



Home Account Management **Corporate Payment Services** Treasury Services Transaction Status & Authorisation Trade Finance File Converter

Fund Transfer Remittance Bill Payment Loan/Financing Repayment Bulk Payment Payroll Statutory Payment Auto Debit

Company Testing Company (M) SDN BHD >>> Log Off

Welcome, NOR ZALMA

**LHDN Payment File Upload**

From Account \* : 14020001000000000000 - SEMPURNA ENGINEERING (MYR) ▼

Submission Type \* : **Contribution** (highlighted with a red circle)

Payment Date \* :

File Batch Ref No \* :

File Upload \* : Browse...

State \* : Please Select ▼

\* indicates compulsory fields.

\*Notify me when payment is processed

SMS Notifications : +

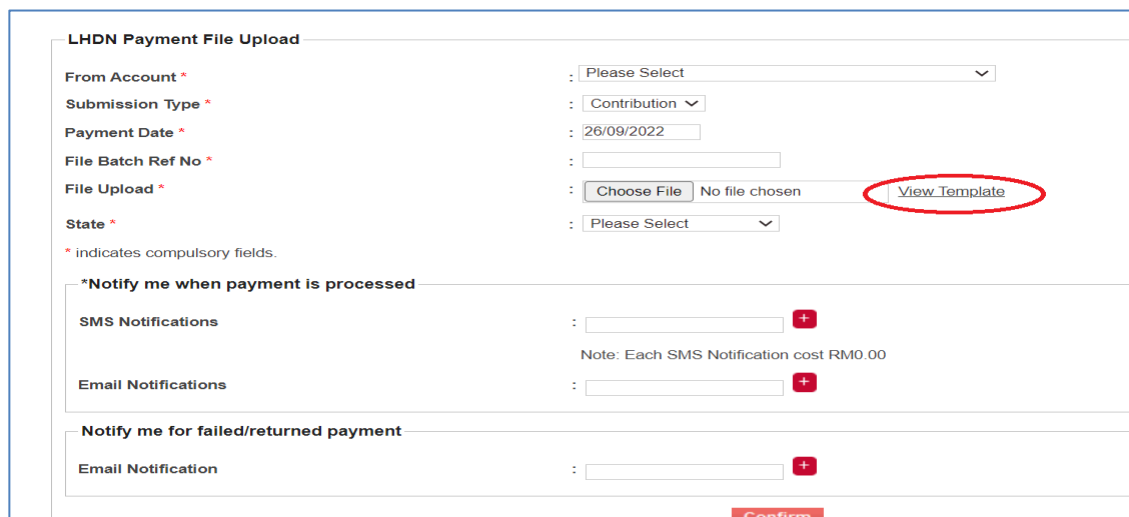
Email Notifications : +

Note: Each SMS Notification cost RM0.40

Confirm

3

Click on **View Template** to download LHDN file format



**LHDN Payment File Upload**

From Account \* : Please Select ▼

Submission Type \* : Contribution ▼

Payment Date \* : 26/09/2022

File Batch Ref No \* :

File Upload \* : Choose File No file chosen **View Template** (highlighted with a red circle)

State \* : Please Select ▼

\* indicates compulsory fields.

\*Notify me when payment is processed

SMS Notifications : +

Email Notifications : +

Note: Each SMS Notification cost RM0.00

Notify me for failed/returned payment

Email Notification : +

Confirm

- Please complete the file prior to upload on BizSmart®. The file format can be in MS Excel or text file (.txt) format.
- Payment Authoriser approval is not required for Registration submission. System will update the registration status within 7 working days after file upload.
- Payment Authoriser approval is required for actual contribution.