User Guide

for

Bulk Payment and Payroll
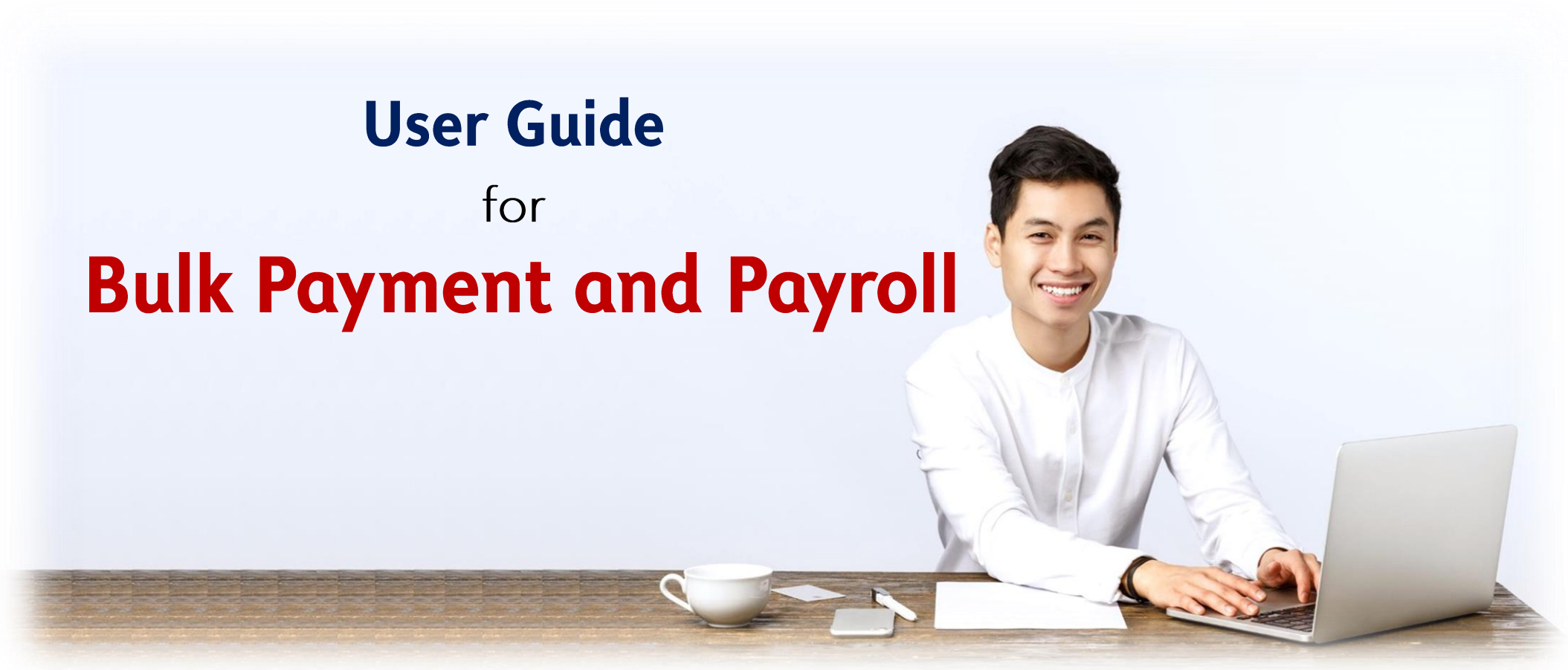
Payment File Upload
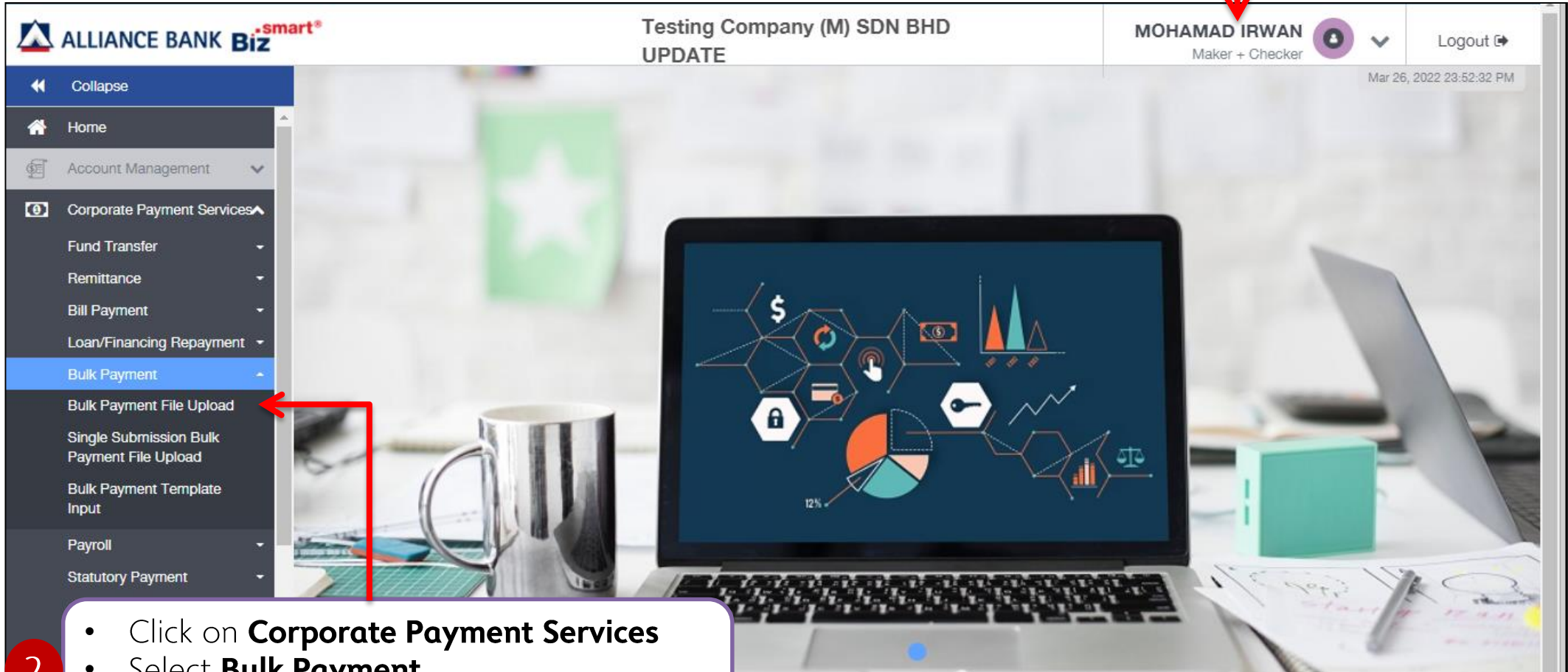
1. Bulk Payment
2. Payroll

ALLIANCE BANK / ALLIANCE ISLAMIC BANK

Biz smart®

1   Login with **Maker ID**

Testing Company (M) SDN BHD UPDATE

MOHAMAD IRWAN
Maker + Checker

Logout

Mar 26, 2022 23:52:32 PM

- Collapse
- Home
- Account Management
- Corporate Payment Services
  - Fund Transfer
  - Remittance
  - Bill Payment
  - Loan/Financing Repayment
  - Bulk Payment
    - Bulk Payment File Upload
    - Single Submission Bulk Payment File Upload
    - Bulk Payment Template Input
  - Payroll
  - Statutory Payment

2
- Click on **Corporate Payment Services**
- Select **Bulk Payment**
- Select **Bulk Payment File Upload**

Bulk Payment File Upload

Service Type	: Bulk Payment
From Account *	: Please Select ▾
ID Validation *	: No ▾
Payment Date *	: 27/03/2022
File Batch Ref No *	:
File Upload *	: Choose File No file chosen View Template
Debiting Type *	: Single ▾ Note: (Single - Lump Sum debiting ; Multiple - Debit itemize records)
Actual Beneficiary Account Name Report *	: No ▾

* indicates compulsory fields.

*Notify me when payment is processed

SMS Notifications	: [ ] ➕
	Note: Each SMS Notification cost RM0.00
Email Notifications	: [ ] ➕

Notify me for failed/returned payment

Email Notification	: [ ] ➕

Note: Bulk Payment / Payroll transaction approved after 8pm will be processed on the next business day. Please click here for more details.

Confirm

3 Complete payment details

4 Upload bulk payment file

5 Complete **Notification** details (optional)

6 Click on **Confirm**

File Upload * : | Choose File | No file chosen | View Template

Below are the payment template to be uploaded by Payment Maker in Alliance BizSmart – Corporate Front Office

PAYROLL & BULK PAYMENT

❑ Download Payroll/ Bulk Payment Template (with sample data)

Payment File Format	Sample File (Excel)	Sample File (Text)
<Click here to download>	<Click here to download>	<Click here to download>

Click to view file format   Click to download template

Payment File Format	Sample File (Excel)	Sample File (Text)
<Click here to download>	<Click here to download>	<Click here to download>

Bulk JomPay

❑ Download Bulk JomPay (with sample data)

Payment File Format	Sample File (Excel)	Sample File (Text)
<Click here to download>	<Click here to download>	<Click here to download>

4.1 Click on **View Template** to obtain sample file format

A	B	C	D	E	F	G
Payment Mode	**Beneficiary Name**	**Beneficiary Account**	**Beneficiary Bank Code**	**Amount**	**Payment Description**	**Payment Reference**
	ABS (M) Sdn Bhd	2145265231	CIBBMYKL	112.20	Rentas	
	csd SDN BHD	148529652011	MBBEMYKL	200.00	Rentas Payment	
	Dato' IBG Bene	124545489852	MBBEMYKL	114.40	Test	
	ABS (M) Sdn Bhd	1544578985010	HLBBMYKL	115.50	CITI	
	CompanyTUVWXYZSdnBhd	7895625532210	MBBEMYKL	116.60	Test	
	Company1234567890 AB	07895625532210	MBBEMYKL	7500.00	Test1234567890123456	
	Zaid Bin Zaim	25636966525	MBBEMYKL	3000.00	Payroll	
	Syafiqah Binti Ahmad	76859384657	MFBBMYKL	3500.00	Payroll	

4.2 Complete all mandatory fields

H	I	J	K
Beneficiary New IC No	**Beneficiary Old IC No**	**Beneficiary Business Registration**	**Beneficiary Others**
		B1234567890123456789	
256463331			
		B1234567890123456789	
		C1234567890123456789	
891004025788			
862838047736			

4.3 Complete column H to K (if any) for those who select ID validation

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