BIZSMART APPENDIX 1: USER SETUP REQUEST FORM (*BORANG PERMOHONAN KENDALIAN PENGGUNA*)

REQUEST INFORMATION / (MAKLUMAT PERMINTAAN)	
Company Name / (*Nama Syarikat*)	
Request Date / (*Tarikh Permohonan*)	

We would like the Bank to perform the following actions for BizSmart with immediate effect.
Kami ingin memohon kepada Bank untuk melakukan perkara-perkara berikut untuk BizSmart dan berkuat kuasa dengan serta-merta.

A. BIZSMART CORPORATE FRONT OFFICE – NO OF BIZSMART USER ID REQUIRED[1] :

User Role / (Peranan Pengguna)	Name (as per I.C.)	I.C./Passport No.[2]	Mobile No.	Email	Preferred Login User ID[3] (8 – 12 characters)
Payment Maker - User to create transaction / (Pengguna untuk membuat transaksi)					
Payment Authoriser - User to approve transaction / (Pengguna untuk meluluskan transaksi)					
OPTIONAL : **Payment Maker 2**					
OPTIONAL[4] : **Payment Authoriser 2**					

*Note:
1. At least one (1) Payment Maker and one (1) Payment Authoriser to be appointed where it is not allowed to be the same person.
2. If an existing user that has registered with the Bank is stated above, the user will be automatically linked to the company and there will be no new PIN Mailer and/or new security token issued for this user.
3. If the preferred login User ID is being used by another user, a default User ID will then be assigned to the user. Please refer to the user ID stated in the pin mailer for BizSmart login.
4. Additional charges on extra security token may incur (RM70 per token) for any additional Payment Authoriser(s).
5. For existing customer, dormant System Administrator & System Authoriser IDs will be automatically reset by submitting this form.

B. PAYMENT AUTHORISER SIGNING CONDITIONS[1] :

Please tick [✔] for one of the option below. *(Sila tandakan [✔] untuk salah satu pilihan di bawah.)*

	Option 1: Any **ONE (1)** to sign		Option 2: Any **TWO (2)** to sign		Option 3: Any **THREE (3)** to sign

*Note:
1. This refers to the signing conditions for any e-payment transaction made via BizSmart. Will be defaulted to "Any **ONE** to sign" if not selected.
2. "Option 1: Any ONE (1) to sign", transaction will require any ONE (1) of the Payment Authoriser's approval to be processed.
3. "Option 2: Any TWO (2) to sign", transaction will require any TWO (2) of the Payment Authorisers' approval to be processed.
4. "Option 3: Any THREE (3) to sign", transaction will require any THREE (3) of the Payment Authorisers' approval to be processed.

AUTHORISED SIGNATORY(IES)			FOR BRANCH USE	
			Company CIF:	
			Name:	
Name:	**Name:**	**Company Stamp**	**Verified By:**	**Branch Stamp**